

# MILTON ABBOT GROUPEd PARISH COUNCIL

(Parishes of Milton Abbot, Chillaton, Dunterton and Bradstone)

## To all Members of the Council

You are hereby summoned to attend the Annual Parish Meeting of the Milton Abbot Grouped Parish Council to be held at **7.00pm Wednesday 5<sup>th</sup> May held Online by Zoom**

### **Join Zoom Meeting**

**<https://us02web.zoom.us/j/83294244710?pwd=c1Q0aklNQ01JMFdkUGppdEZlSzdSUT09>**

**Meeting ID: 832 9424 4710**

**Passcode: 312442**

for the purpose of transacting the business set out below.

Members of the public are welcome to attend.

*S Honey*

Shane Honey, Clerk to the Council

Thursday 29<sup>th</sup> April 2021

## **ANNUAL PARISH COUNCIL MEETING**

### **A G E N D A**

- 1. Election of Chair for 2021/22**
- 2. Election of Vice Chair for 2021/22**
- 3. Representation on External bodies**
- 4. Annual Review of Register of Interests**
- 5. To approve continuance of the following polices;**  
Equality, Complaints, Publication Scheme, Information Security, Data Protection
- 6. Annual review of Internal Controls**
- 7. Annual review of the Council's Asset Register**
- 8. Review of Standing Orders and Financial Regulations**
- 9. Annual review of Risk Assessment**

### **May Council Meeting**

**Open Session - Members of the Public may speak regarding parish matters**

Presentation by Airband Community Internet

- 10. Apologies for Absence**
- 11. Declarations of Interest**
- 12. Confirmation of the Minutes of the meeting held on Wednesday 3<sup>rd</sup> March 2021**
- 13. Clerk's Report – return to face to face meetings after 7<sup>th</sup> May 2021**
- 14. Planning Applications for discussion:**
- 15. Progress Reports - MACKPlan**
- 16. Annual Parish Meeting Report**  
The Annual Parish meeting has been cancelled again this year due to Coronavirus.
- 17. To consider and agree a request for funding from Milton Abbot Allotment Association**
- 18. Financial Matters**
  - I. Bank Reconciliation and Budget Monitor**  
Attached at Appendix A is the bank reconciliation and Appendix B is the budget monitor for 31 March 2021 (year-end) and 30 April 2021; Appendices C and D) for the consideration of the Council
  - II. Payments - Consideration of approval of the following payments:**
    - DALC membership - £170.53

To note: Clerk's pay at 31 March and 30 April 2021, paid by BACS.

- III. Annual review of the Council's Insurance Cover and renewal; suggested Hiscox £357.98 (year) or £342.58 (3 year agreement).
  - IV. Annual report of Internal Auditor for agreement
  - V. Audit of 2020/21 Accounts; Annual Governance and Accountability Return and Exemption Certificate for agreement and sign off
- 19. Councillors' reports and items for future agenda**
- 20. Dates of future meetings**  
**Annual Meetings 2022**  
May Marystowe Church Hall  
Annual Parish Meeting for MAGPC followed by the Parish Council May meeting
- 22. To consider a motion to exclude the press and public from this meeting in respect of the consideration of confidential or sensitive information that is prejudicial to the public interest.**
- 23. To hold Clerk's appraisal and discuss and agree pay scale**

*Note: All meetings are normally on the first Wednesday in the month at 7.30pm unless otherwise specified*