

**MINUTES OF A MEETING OF MILTON ABBOT GROUPED PARISH COUNCIL HELD ON WEDNESDAY 5<sup>TH</sup> JULY 2017, 7.30PM AT MILTON ABBOT VILLAGE HALL**  
(also available at [www.magpc.co.uk](http://www.magpc.co.uk))

**PRESENT:** Cllr's H Asbridge (C) (Chair), R Brewer (C), R Tucker (MA), J Holland (D), A Westcott (C), M Pahlsson (B),  
(Cllr Representation: C – Chillaton, MA – Milton Abbot, D – Dunterton, B – Bradstone)

Mrs E James (Clerk), Cllr Edmonds (WDBC)

**042:17/18 APOLOGIES FOR ABSENCE**

Cllr's J Anderson (MA), P Hough (MA)

**043:17/18 DECLARATIONS OF INTEREST**

Cllr Asbridge declared a pecuniary interest in items 5.1 and 9.

**044:17/18 CONFIRMATION OF MINUTES**

The Minutes of the Ordinary and Annual Council meetings held on 7<sup>th</sup> June 2017 were **agreed** as a true record and signed by the Chairman.

**045:17/18 PUBLIC OPEN SESSION**

None.

**046:17/18 URGENT ACTION**

Recruitment of Parish Clerk

- i) Advertising the vacancy: Cllr Asbridge took the opportunity to thank the Clerk for her hard work and to wish her well.

Due to the urgent nature of the timescales, the Clerk's last day being 4<sup>th</sup> August, and the need to progress quickly with the advertisement of the vacancy, Cllr Asbridge reported that he had placed an advert in the Tavistock Times at a cost of £151.20 Inc. VAT and requested that the Council consider reimbursing him for this expense. The reimbursement of the cost was **agreed** by the Council.

- ii) Personnel Committee and Appointments Panel: The closing date for applications had been advertised as 20<sup>th</sup> July with interviews planned to be held on 25<sup>th</sup> July.

The Terms of Reference for a Personnel Committee were reviewed and **approved**, which included the delegation of shortlisting, interviewing and the making of an appointment to fill the vacancy. It was further **agreed** that the Committee would comprise of Cllr's Asbridge, Hough and Westcott.

**047:17/18 CO-OPTION OF MILTON ABBOT COUNCILLOR**

Following the resignation of Chris Beighton a 'Notice of Vacancy' had been published. Confirmation had been received from WDBC that an election was not required to be held and the Council could co-opt a Councillor to fill the vacancy.

It was agreed that expressions of interest would be sent to the Chairman for consideration by the Council at the meeting on 6<sup>th</sup> September.

## **048:17/18 PLANNING**

Site Meeting to Note: The Council noted that a site meeting had taken place regarding the below application, and that a decision of Conditional Approval had since been granted.

0957/17/HHO Elderberry Cottage, The Parade, Milton Abbot  
Householder application for an extension to the side of the dwelling

Decisions to note: The below decisions were noted by the Council:

- 0875/17/LBC The Round House, Milton Abbot - **Conditional Approval**  
Listed Building Consent for installation of a through floor lift
- 4184/16/CLE The Greenhouse, Quarry Lodge, Chillaton - **Cert of Lawfulness (Existing) Refusal**  
Application for lawful development certificate for existing use of building as an independent dwelling house

Applications for Consideration:

- 1921/17/ARM – Beeches Barn, Milton Abbot PL19 0QF, Reserved matters application for provision of a permanent farm house to accommodate an agricultural worker, following grant of outline permission 0540/16/OPA.

Cllr Westcott declared a personal interest in this application. Following consideration of the application, the Council **resolved** to support the application.

- 1930/17/FUL - Edgecumbe Road, Milton Abbot, PL19 0QH, Extension to existing building for extra storage for multipurpose agricultural use to contain horse stabling, sheep, tractor and machinery.

Following consideration of the application, the Council **resolved** to make a 'no comment' response.

## **049:17/18 PROGRESS REPORTS**

### Milton Abbot Retaining Wall

Two grant funding bids, each for 50% of the cost, had been submitted to the Community Fund and TAP Funding. A grant offer of £1,943 had been received from the Community Fund, and following consultation with the Chair and Vice-Chair, the Clerk had accepted this amount despite it being less than the £2,693 bid submitted.

The TAP funding application would not be considered until the October Link meeting and would not be considered retrospectively, therefore to qualify for consideration for a grant, any appointed contractor would not be able to commence work until after the TAP Funding bid result was known. It had been ascertained that neither of the contractors would be willing to hold their quotations until after the TAP Funding decision had been made and that the work may be more difficult to undertake over the winter months.

Quote No.	Road Closure Cost (£800) Included	£ +VAT	£ Including Road Closure Cost (+VAT)	Quote Expiry Date
1.	No	£ 5,440	£ 6,240	22 <sup>nd</sup> August 2017
2.	Yes	£ 5,386	£ 5,386	24 <sup>th</sup> July 2017

The quotations for the work to the retaining wall previously received, were further discussed and **resolved** that the contractor who had submitted Quote No 2 was the preferred contractor. It was further **resolved** that:

- i) The Clerk contact the preferred contractor to advise them of this and, after discussing the merits of beginning work in either October 2017 or April 2018, agree a provisional start date that would be after the TAP fund applications have been determined and establish whether or not their quoted price would be held until this date.
- ii) The contract be let subject to the concurrence of the Chair and Vice-Chair upon the satisfactory resolution of i) above.

**Action: Clerk**

### **050:17/18 FINANCIAL MATTERS**

#### Bank Reconciliation and Budget Monitor

The bank reconciliation and budget monitor, dated 17<sup>th</sup> June 2017, were reviewed and **approved**.

#### Payments

Clerk's pay for June 2017, paid by BACS, was noted:

- Mrs E James - £123.78
- HMRC – £30.80

#### Chillaton Community Pub Steering Group – request for funding

Having declared a pecuniary interest in this item, Cllr Asbridge left the room for the duration of the discussion.

The request by the group for funding from the Council to assist with the annual membership fee of £240, including VAT, to the Plunkett Foundation was discussed. Chillaton Cllr's in particular voiced concerns which included the long-term viability of the proposal. It was **resolved** not to support this project financially at this time.

Payment of £45 to Marystowe PCC, from the Group's funds held by the Council, was **agreed**. It was noted that the remaining figure would then be £15.

#### Bank Signatory Review

Notification of the removal of Chris Beighton from the Council's bank accounts as signatory and from the on-line banking service has been sent to the bank.

Cllr Tucker, as **resolved** by the Council, would become a signatory and register for on-line banking in place of Chris Beighton.

### **051:17/18 LAND OF LIGHT FESTIVAL**

Cllr Holland declared a pecuniary interest in this item.

A complaint from a parishioner regarding the level of notice arising from the festival was discussed. The Council were unable to add any further information to the response sent to the parishioner by the Clerk, who had stated that the Council did not have any input into the approval of the event or the issuing of the various permits required.

#### **052:17/18 WEBSITE MANAGEMENT**

Mr Jonathan Kelly, a website designer, had been approached by Cllr Pahlsson and had offered to manage the Council's website as 'charitable work'. The Council gratefully **accepted** the offer and **agreed** that Mr Kelly could put his name and a link to his own website thereon.

**Action: Clerk**

#### **053:17/18 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDA**

Cllr Westcott reported that a car was regularly parking on the hatched markings on the junction opposite the Chichester Arms in Chillaton. Cllr Asbridge to speak with the parishioner.

**Action: Cllr Asbridge**

#### **041:17/18 DATES OF FUTURE MEETINGS**

2 <sup>nd</sup> August 2017	Marystowe Church Hall
6 <sup>th</sup> September 2017	Milton Abbot Village Hall
4 <sup>th</sup> October 2017	Marystowe Church Hall
1 <sup>st</sup> November 2017	Milton Abbot Village Hall
6 <sup>th</sup> December 2017	Marystowe Church Hall
3 <sup>rd</sup> January 2018	Milton Abbot Village Hall
7 <sup>th</sup> February 2018	Marystowe Church Hall
7 <sup>th</sup> March 2018	Milton Abbot Village Hall
4 <sup>th</sup> April 2018	Marystowe Church Hall
2 <sup>nd</sup> May 2018 (7pm)	Annual Parish Meeting for Milton Abbot Dunterton and Bradstone in Milton Abbot Village Hall
3 <sup>rd</sup> May 2018 (Thu) (7pm)	Annual Parish Meeting for Chillaton - Marystowe Church Hall followed by the Parish Council Annual and Ordinary meetings

*Note: All meetings are on Wednesdays at 7.30pm unless otherwise specified*

The meeting closed at 8.30pm

Signed: .....  
Cllr Asbridge, Chairman

Date: .....