

# MILTON ABBOT GROUPE PARISH COUNCIL

(Parishes of Milton Abbot, Chillaton, Dunterton and Bradstone)

## To all Members of the Council

You are hereby summoned to attend the Annual Parish Meeting of the Milton Abbot Grouped Parish Council to be held at **7.00pm on Monday 11<sup>th</sup> May 2020 held Online at** <https://us02web.zoom.us/j/86258514813?pwd=QVpwbEtFREeYNGppK2NhNHVycU03Zz09>  
Meeting ID: 862 5851 4813. Password: 535249 for the purpose of transacting the business set out below.

Members of the public are welcome to attend.

*S Honey*

Shane Honey, Clerk to the Council  
Monday 4<sup>th</sup> May 2020

## ANNUAL PARISH COUNCIL MEETING

### A G E N D A

1. **Election of Chair for 2020/21**
2. **Election of Vice Chair for 2020/21**
3. **Representation on External bodies**
4. **Annual Review of Register of Interests**
5. **To agree the minutes of the Annual Meeting dated 9th May 2019**
6. **To approve continuance of the following polices;**
  - Equality
  - Complaints,
  - Publication Scheme
  - Information Security
  - Data Protection
7. **Annual review of Internal Controls**
8. **Annual review of the Council's Asset Register**
9. **Review of Standing Orders and Financial Regulations**
10. **Annual review of Risk Assessment (Appendix D)**  
**May Council Meeting**
11. **Apologies for Absence**
12. **Declarations of Interest**
13. **Confirmation of the Minutes of the meetings held on Monday 30<sup>th</sup> December 2019 and Monday 3<sup>rd</sup> February 2020**
14. **Clerk's Report**
  - April payment list agreement by email
  - Annual report of Internal Auditor and submission of accounts - update
15. **Planning Applications for discussion:**
  - **0969/20/OPA** Outline application for the erection of two dwellings; Old School House Milton Abbot
  - **3763/19/HHO** Householder application for small entrance canopy extension and rear verandah, Beford House, Weeke, Brentor
16. **Progress Reports - MACKPlan**
17. **Annual Parish Meeting**

The Annual Parish meeting has been cancelled this year due to Coronavirus.
18. **To agree the return to the original Parish Council Meeting Day of the first Wednesday in the month.**
19. **Financial Matters**
  - I. **Bank Reconciliation and Budget Monitor**

Attached at Appendix A is the bank reconciliation and Appendix B is the budget monitor for 31 March 2020 (year-end) and 30 April 2020 Appendices E and F for the consideration of the Council

II. Payments - Consideration of approval of the following payments:

- WDBC election extra cost - £70.87
- Ms S Honey postage - £1.63
- Ms S Honey SLCC training seminar - £90.00
- DALC membership - £179.72

To note: Clerk's pay on 29 February, 31 March and 30 April 2020, paid by BACS.

III. Annual review of the Council's Insurance Cover and renewal £218.00

**20. Councillors' reports and items for future agenda**

**21. Dates of future meetings**

To be confirmed

**Annual Meetings 2021**

6th May

Milton Abbot Village Hall

Annual Parish Meeting for MAGPC followed by the Parish Council

Annual meeting

*Note: All meetings are normally on the first Wednesday in the month at 7.30pm unless otherwise specified*