

**MINUTES OF A MEETING OF MILTON ABBOT GROUPED PARISH COUNCIL HELD ON WEDNESDAY 7<sup>TH</sup> SEPTEMBER 2016, 7.30PM AT MILTON ABBOT VILLAGE HALL**  
(also available at [www.magpc.co.uk](http://www.magpc.co.uk))

**PRESENT:** Cllrs R Tucker (MA) (A/Chair), H Asbridge (C), M Pahlsson (C), R Brewer (C), A Cox (MA), Beighton (C), J Anderson (MA), A Westcott (C)

Cllr C Edmonds (WDBC), Mrs E James (Clerk) and 1 member of the public

**55:16/17 APOLOGIES FOR ABSENCE**

Cllr Hough (MA) and Cllr B Baldwin (WDBC).

**56:16/17 DECLARATIONS OF INTEREST**

None

**57:16/17 CONFIRMATION OF MINUTES**

The Minutes of the Parish Council meeting held on 3<sup>rd</sup> August 2016 were **agreed** as a true record and signed by the Chairman.

**58:16/17 PUBLIC OPEN SESSION**

See minute 48:16/17: 1579/16/VAR Lamber Hey

**59:16/17 PLANNING**

**1579/16/VAR Lamber Hey, Milton Abbot**

Mark Evans, the agent acting on behalf of the applicant, had declined to attend the meeting as he was awaiting the drainage report. Tom French, the Planning Officer, had not responded to the invitation.

Having heard from the owner of the property regarding the works concerned and the previous representations made to the Parish Council, it was decided to bring this matter to the attention of the Borough Council's Enforcement Officer, in order that it may be determined whether or not any breach of any current planning permission had taken place.

**Action: Clerk**

**Application**

2168/16/HHO Middle Edgumbe Barn, Edgumbe Road, Milton Abbot

Householder application for a front and side extension

This item was deferred until the end of the meeting to allow Cllr's to view the documentation.

**Decisions**

Cllr's noted the decisions for the below applications:

- 0634/16/FUL Youngcott Barn, Sydenham Damerel: Conditional Approval
- 2373/16/ARC Tuell Farm Road, Milton Abbot: Discharge of condition Approved
- 2375/16/ARC Tuell Farm Road, Milton Abbot: Discharge of condition Approved

**Mine Eden, Chillaton**

Concerns raised by a member of the public regarding development at Mine Eden consisting of a summer house (or similar building), the imminent widening/improvement of a gateway on Windwhistle Corner and the construction of a parking area had been passed to the Planning Department and Highways for investigation.

## 60:16/17 PROGRESS REPORTS

### Felldownhead Road

Having noted that Devon County Council were not prepared to consider any further action with regard to the Parish Council's request that this road be closed to through traffic, it was **agreed** that no further action could be taken on this issue at the present time.

*(Cllr Westcott arrived at 8.25pm)*

However, Cllr Phalsson reported that further damage had been caused to an adjacent property, by a passing vehicle and that the road at the point where the incident occurred was effectively only 3.4m wide. It was therefore **agreed** that Highways should be requested to install appropriate 'narrow road' signs at this location.

**Action: Clerk**

### Retaining Wall, Milton Abbot

J Murrain had provided a verbal quotation of £60, which had been accepted by the Clerk, as agreed at Minute 49:16/17, for two treatments of weed killer to eliminate the ivy and vegetation growing along the length of wall causing concern. Once the vegetation had been removed monitoring of the wall would commence.

### Joint Local Plan

The submission made by the Council had been accepted as a valid response.

A further paper concerning the assessment of village sustainability had been received. This outlined a proposal about how villages could be assessed and the weighting given to specific services. Individual responses from Cllr's were requested by 30<sup>th</sup> September.

**Action: Cllr's**

### MACKPlan

The possibility of a new team member from an interested member of the public to be investigated further by Cllr Asbridge.

**Action: Cllr Asbridge**

### Risk Assessment

Following the annual review of the Council's Risk Assessment in May, the remaining actions were reported upon by the Clerk;

1. *Make enquiries of all the operators of premises used by the Parish Council, to ensure that they comply with relevant health and safety legislation.*

Correspondence had been received from both Milton Abbot Village Hall and Marystow Church Hall confirming that the necessary arrangements were in place and that relevant surveys had been undertaken. This had resulted in repair, maintenance and monitoring work being actioned.

2. *Carry out a review of the Council's record keeping and produce proposals for the safe and efficient use of computer systems for internal communication and archives, particularly in respect to electronic records.*

*i) Main passwords to systems such as the Clerk's email, to be held by the Chairman in case of emergency.*

A list of relevant passwords, including the website, had been prepared and sealed in an envelope by the Clerk. To be handed to the Chairman at the next meeting.

**Action: Clerk**

### **Devon Air Ambulance Trust (DAAT) – Night Flying Initiative**

The site identified in Chillaton and which had been submitted to DAAT for consideration was too small, the area of land required being at least 50m x 50m. Cllr's to advise of any other potential sites in Chillaton. Milton Abbot School had been contacted regarding the potential use of their field, a response was awaited.

**Action: Cllr's**

### **61:16/17 FINANCIAL MATTERS**

#### **Bank Reconciliation and Budget**

Both the bank reconciliation and budget dated 28<sup>th</sup> August 2016 were **agreed**.

#### **Milton Abbot Village Hall**

Correspondence from Milton Abbot Village Hall Committee requesting financial assistance for required repair and maintenance work to the hall was discussed by Cllrs. It was **agreed** that due to potential costly repair work that may be required to the retaining wall in Milton Abbot it would not be possible to offer financial assistance at this time.

**Action: Clerk**

#### **Payments**

The Parish Council **approved** the following payments which would be paid by BACS;

- a) Reimbursement of £11.99 to Cllr Beighton for the renewal of the mackplan.org.uk domain name
- b) Payment of £120 (Inc £20 VAT) to Grant Thornton for the external audit

**Action: Cllr's Westcott & Pahlsson**

Clerk's pay on 31<sup>st</sup> August 2016, paid by BACS, was noted:

- Mrs E James - £132.01
- HMRC – £17.20

Transfer of £200 from the Reserve Account to the Current Account was **authorised** to cover the above payments and the Clerk's salary for September. It was noted that the second part of the precept payment was due to be received later in September.

**Action: Cllr's Westcott & Pahlsson**

#### **On-Line Banking**

Cllr Phalsson's application had been approved by the bank. New signatory and on-line banking forms to be completed by Cllr Hough.

**Action: Cllr Hough**

### **62:16/17 ANNUAL RETURN**

The external auditor certificate and opinion was noted by Cllrs. A fee of £100 +VAT had been charged to the Council as payments made in 2015/16 had exceeded £10,000.

### **63:16/17 AREA OF OUTSTANDING NATURAL BEAUTY (AONB) – BOUNDARY VARIATION**

Correspondence had been received from MABRAKE who were proposing to make an application to extend the Tamar Valley AONB boundary to include the parish and other local parishes under the Countryside and Rights of Way Act 2000.

Whilst the protection of the parish and local area was of concern to the Council and coming under an AONB would provide greater protection, it was agreed it was also important to understand what the negative implications and practical constraints would be. The following action to be undertaken by the Clerk:

- i) MABRAKE to be requested to provide further information about the implications, constraints and of the process involved with both the making of the application and subsequent decision.
- ii) Further information to be sought from Tamar Valley AONB and Parish Council's already within the AONB boundary.

**Action: Clerk**

**63:16/17 MILTON ABBOT PLAY AREA**

In 2012 an area of land for the play area was sub-leased to Milton Abbot Community Group (MAGC). The agreement required that regular inspections of the play area be undertaken by MAGC and that a regular report detailing this be provided to the Council. As the last such report received by the Council was in late 2012 it was **agreed** that Cllr Cox would follow this up.

**Action: Cllr Cox**

**64:16/17 PLANNING**

**Application**

2168/16/HHO Middle Edgcumbe Barn, Edgcumbe Road, Milton Abbot  
 Householder application for a front and side extension

The application deferred previously at Minute 59:16/17 was discussed and it was **agreed** to submit a comment of support.

**Action: Clerk**

**65:16/17 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDA**

None

**66:16/17 DATES OF FUTURE MEETINGS**

5 <sup>th</sup> October 2016*	Marystowe Church Hall
2 <sup>nd</sup> November 2016	Milton Abbot Village Hall
7 <sup>th</sup> December 2016*	Marystowe Church Hall
4 <sup>th</sup> January 2017	Marystowe Church Hall
1 <sup>st</sup> February 2017*	Milton Abbot Village Hall
1 <sup>st</sup> March 2017	Milton Abbot Village Hall
5 <sup>th</sup> April 2017*	Marystowe Church Hall
3 <sup>rd</sup> May 2017	Annual Parish Meeting for Chillaton - Marystowe Church Hall
4 <sup>th</sup> May 2017 (Thursday)	Annual Parish Meeting for Milton Abbot, Dunterton and Bradstone in Milton Abbot Village Hall followed by the Parish Council Annual and Ordinary meetings

*Note: Meetings dates followed by \* are additional meetings which may be cancelled if not required. All meetings are on Wednesdays at 7.30pm unless otherwise specified*

The meeting closed at 9.05pm

Signed: .....  
 Cllr Hough, Chairman

Date: .....