

# MILTON ABBOT GROUPED PARISH COUNCIL

(Parishes of Milton Abbot, Chillaton, Dunterton and Bradstone)

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To all Members of the Council

You are hereby summoned to attend a Meeting of Milton Abbot Grouped Parish Council on **Wednesday 4<sup>th</sup> April 2018, 7.30pm, at Marystowe Church Hall** for the purpose of transacting the business set out below.

Members of the public are welcome to attend.

*S Honey*

Shane Honey, Clerk to the Council  
Wednesday 28 March 2018

## A G E N D A

### Part One

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Appointment of a Parish Councillor**

Under Rule 8 of the Local Elections (Parishes and Communities) Rule 1986, the Council is now able to fill the casual vacancy by co-option and will consider applications received by the closing date of Monday 5<sup>th</sup> March.

- 4. Confirmation of the Minutes of the meeting held on 7<sup>th</sup> February 2018 (no meeting held in March)**
- 5. Open Session - Members of the Public may speak regarding parish matters**
- 6. Planning**

Applications to note:

0744/18/HHO

Name Mr & Mrs Paul Greig

Application for amendment to the approved extension on the south elevation (reference 3772/17/HHO) The Coach House Week Brentor PL19 0NL

0827/18/PAT

Red Peel Airband Community Internet Ltd

Prior Notification for proposed installation of 15m steel monopole and floor mounted cabinet for storage of ancillary equipment

Dunterton Farm, Dunterton  
(For information only)

## **7. Progress Reports**

### Milton Abbot Retaining Wall

Mr Wannacott, of AC Worth Builders, informed the Clerk, on 13<sup>th</sup> February, that after re-submitting a new plan to section off part of the road, Highways would meet with them on site in order to agree and mark off the area required. Since this conversation was held the plans were approved however, Mr Wannacott has informed the Clerk that due to the extra time incurred in resubmitting the plan the original cost has increased by another £750.00 - £1,000.

Work was due to start, the licence having been granted by Highways, on Monday 20<sup>th</sup> March, weather permitting. The licence was granted for 10 days. Due to the unpredictable weather conditions and extra cost already incurred, the Clerk sought the concurrence of the Chair and Vice-Chair in her decision to agree in principle to an increase in costs in the region of £750-£1,000 arising from the additional work involved in obtaining Highways' approval, subject to more detailed information being provided by the contractor in due course.

### Milton Abbot School Council – Traffic Speed Concerns

The Chair attended a meeting of the Milton Abbot School Council, who were concerned about the speed of traffic passing through the village and especially near to the school. After asking the Highway Authority for their comments regarding the erection of a sign with amber flashing lights that warned of the presence of the school, but was only operational when pupils were arriving or leaving; the Clerk received an email from Steve Brockman, the Neighbourhood Highway Officer, saying that the DCC will arrange for some new speed data to be taken.

This will show if there is a speeding issue at this location. The new data will then be taken to the next SCARF meeting. DCC and the Police have developed a joint procedure to allow concerns to be assessed in a consistent manner. This process is called SCARF (SPEED COMPLIANCE ACTION REVIEW FORUM). The team is normally made up of the Police Road Casualty Reduction and Traffic Management Officer (RCRO), Devon County Council Road Safety Officer, members of the County's Traffic Team, the Highway Neighbourhood Engineer and Highway Neighbourhood Officers.

The next SCARF meeting is at the end of April; Mr Brockman will inform the parish of the outcome following this meeting.

## **8. TAP Grant – tidy up work**

To review current position as regards identifying what needs to be done in Chillaton and Milton Abbot. Would Cllrs please consider this prior to the meeting?

## **9. Marystowe Schoolroom Hire 2017/18**

The Clerk has received the invoice for the hire of the schoolroom for parish meetings for the financial year 2017/18 and asks the Council to approve the amount of £105.00.

## 10. Defibrillators Supplied by Heartswell

The Council was successful in obtaining a grant from the TAP fund for the whole cost [net of VAT] of providing two defibrillators, heated cabinets, installation and training. A site has been agreed for the one for Chillaton. Milton Abbot Cllrs need to decide where theirs is to go.

An invoice has been received for the purchase of two defibrillators for the parish from Heartswell Charity. The Council is asked to approve the total amount of £1750.00. This figure includes VAT of £291.67 which is reclaimable.

## 11. MACKPlan Update

From now on, the Council will receive regular reports from the MACKPlan team regarding progress on the draft neighbourhood plan. Attached at Appendix C is the agenda for the next MACKPlan team meeting, on 28<sup>th</sup> March, and the Chair will advise the Council on the decisions taken.

## 12. Financial Matters

### Bank Reconciliation and Budget Monitor

Attached at Appendix A is the bank reconciliation and Appendix B is the budget monitor for 2017/18, dated 9 March 2018, for the consideration of the Council.

### Payments

Consideration of approval of the following payment:

Ms S Honey Black printer ink - £9.89  
Ms S Honey SLCC Clerks Course - £118.80

To note: Clerk's pay on 28 February and 31 March 2018, paid by BACS.

## 13. Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

## 14. Dates of future meetings

### Annual Meetings

2<sup>nd</sup> May Milton Abbot, Dunterton and Bradstone - Milton Abbot Village Hall  
3<sup>rd</sup> May Chillaton - Marystowe Church Hall followed by the Parish Council Annual and Ordinary meetings

*Note: All meetings are on Wednesdays at 7.30pm unless otherwise specified*