

MINUTES OF A MEETING OF MILTON ABBOT GROUPED PARISH COUNCIL HELD ON WEDNESDAY 18TH MAY 2016, 8.30PM AT MILTON ABBOT VILLAGE HALL

(also available at www.magpc.co.uk)

PRESENT: Cllrs P Hough (MA) (Chair), A Westcott (C), H Asbridge (C), C Beighton (C), M Pahlsson (C), R Brewer (C), A Cox (MA), R Tucker (MA)

Cllr C Edmonds (WDBC), Cllr B Baldwin (WDBC) and Mrs E James (Clerk)

23:16/17 APOLOGIES FOR ABSENCE

None

24:16/17 DECLARATIONS OF INTEREST

None

25:16/17 CONFIRMATION OF MINUTES

The Minutes of the meeting held on 12th May 2016 were **agreed** as a true record and signed by the Chairman.

26:16/17 PUBLIC OPEN SESSION

There were no members of public present

27:16/17 LAND OF LIGHT FESTIVAL, MILTON ABBOT 3RD AND 4TH JUNE 2016

Mr Pratt, organiser of the event had arrived early, at the start of the Annual Parish Council meeting which had been held directly before this meeting. A motion had been made and agreed that this item be dealt with during that meeting, minute 10:16/17.

28:16/17 PLANNING

Appeal

Stables, Edgecumbe Road, Milton Abbot: The appeal had been held but no decision had yet been made.

Applications

The below planning applications were considered by the Parish Council who **resolved** to make the following responses;

- a) 0624/16/HHO Leigh Hall Cottages, Milton Abbot
Neutral
- b) 0625/16/LBC Leigh Hall Cottages, Milton Abbot
Neutral
- c) 1075/16/HHO: Hardstone Cottage, Dunterton
Neutral

Decisions

Decisions of Conditional Approval to applications 0016/16/FUL, 0480/16/HHO and 0540/16OPA were noted.

Lamber Hey House, Milton Abbot

Cllr Baldwin reported that he was in consultation with the Planning Department and although a planning application had been submitted and approved previously, with conditions, work outside of the application was being undertaken. It was likely that a retrospective application would be submitted along with a new application for additional drainage work.

29:16/17 PERSONNEL COMMITTEE

The Personnel Committee had met earlier in the day to consider the Clerk's suitability for the post following the end of her probationary period of employment. Cllr Hough, Chairman, advised that the Committee had **agreed** the Clerk's employment be confirmed as permanent.

30:16/17 PROGRESS REPORTS

Felldownhead Road

As requested at the last meeting of the Parish Council the Clerk had requested a copy of the Highway Department's Statutory Obligations and Guidelines. The resulting response was unhelpful, suggesting that the Parish Council make a formal complaint should it wish any further details or to continue to address the issue.

It was **agreed** that the Clerk respond requesting a copy of the Statutory Obligations and Guidelines under the Freedom of Information Act.

Parish Council's use of IT

Cllr Beighton reported on the use of magpc.co.uk email addresses, which not all Cllrs had yet adopted. The reasoning behind the original decision to provide Cllrs with dedicated Council email addresses was discussed at length. A proposal to rescind the obligation of Cllrs to use this email address, but that the Council continue to promote this as good practice and provide them for those who wish to use the facility was made and **agreed**.

Cllr Beighton **agreed** to amend the email addresses on the website.

Retaining Wall, Milton Abbot

Despite requesting 3 quotes to undertake any work deemed necessary by the contractor to ensure the wall was in a safe condition, none had been received. The Clerk was asked to contact additional companies; names to be passed on by Cllrs.

Parish On-Line Mapping Facility

Cllr Beighton reported that he had reviewed the Parish On-Line facility and alternative solutions. The favourable facility being that of Parish On-Line which offered the easiest to use, most accurate solution at a reasonable cost.

The Parish Council **agreed** that when the need for such a facility arose registration to Parish On-Line Mapping be undertaken.

30:16/17 FINANCIAL MATTERS

The Parish Council approved the following payments for which cheques were to be signed;

- a) Came & Company Insurance commencing 1st June 2016 in the sum of £164.25 (Chq No 505)
(See Minute 14:16/17 of the Annual Parish Council meeting held on 18th May 2016 for information)
- b) Hodgsons Accountants in the sum of £72 (Inc. £12 VAT) for payroll services (Chq No 504)

Clerk's pay for April, £119.41 and HMRC £29.80 by BACS, was noted.

Bank Reconciliation and Budget

Both the bank reconciliation and budget were reviewed and **agreed**.

The Clerk advised that instead of paying the Precept and Council Tax Support Grant into the current account, WDBC had paid it into the reserve account. In order that there were sufficient funds available in the current account to pay invoices and salary costs, Cllr Westcott had transferred £500 to the current account. It was **agreed** that further funds of £1000 be transferred.

On-Line Banking

Payments by BACS being made without 2nd authorisation had previously been discussed at minute 11:16/17 of the Annual Parish Council Meeting held on 18th May 2016, when it was **agreed** that payment by this method would cease until the issue had been resolved.

Additional signatories and on-line access had also been discussed and approved at minute 11:16/17 of the Annual Parish Council Meeting. It had been **agreed** that Cllrs Hough and Phalsson become signatories and sign up to on-line banking to provide resilience in the event a Cllr was unavailable.

31:16/17 CHILLATON POSTAL SERVICE

Complaints received by Cllr Brewer regarding the late deliveries on occasion were discussed. The Council **agreed** that Cllr Brewer, or the complainants, should take this up with the Post Office.

32:16/17 DATES OF FUTURE MEETINGS

1 st June 2016*	Milton Abbot Village Hall
Wednesday 6 th July 2016	Milton Abbot Village Hall
3 rd August 2016*	Marystowe Church Hall
Wednesday 7 th September 2016	Marystowe Church Hall
5 th October 2016*	Milton Abbot Village Hall
Wednesday 2 nd November 2016	Milton Abbot Village Hall
7 th December 2016*	Marystowe Church Hall
4 th January 2017	Marystowe Church Hall
1 st February 2017*	Milton Abbot Village Hall
1 st March 2017	Milton Abbot Village Hall
5 th April 2017*	Marystowe Church Hall
3 rd May 2017	Annual Parish Meeting for Chillaton - Marystowe Church Hall
4 th May 2017 (Thursday)	Annual Parish Meeting for Milton Abbot, Dunterton and Bradstone in Milton Abbot Village Hall followed by the Parish Council Annual and Ordinary meetings

*Note: Meetings dates followed by * are additional meetings which may be cancelled if not required. All meetings are on Wednesdays at 7.30pm unless otherwise specified*

The meeting closed at 9.10pm

Signed:
Cllr Hough, Chairman

Date: