

MILTON ABBOT GROUPED PARISH COUNCIL

(Parishes of Milton Abbot, Chillaton, Dunterton and Bradstone)

To all Members of the Council

You are hereby summoned to attend a Meeting of Milton Abbot Grouped Parish Council on **Wednesday 1st March 2017, 7.30pm, at Milton Abbot Village Hall** for the purpose of transacting the business set out below.

Members of the public are welcome to attend.

E James

Emma James, Clerk to the Council
Wednesday 22nd February 2017

A G E N D A

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Confirmation of the Minutes of the meetings held on 1st and 20th February 2017 and signing of approved minutes of 4th January 2017**
4. **Open Session – Members of the Public may speak regarding parish matters**
5. **Planning**

Village Hall, Milton Abbot

To note that notification has been received from the Village Hall Management Committee that they will, in the near future, be applying for Listed Building Consent for replacement of the main entrance door and frame.

[00452/2015](#) The Stables, Milton Abbot

At the meeting of the Council on 1st February, it was agreed that Cllr Pahlsson would contact the applicant to discuss the possibility of the provision of screening from the decking outside of his premises to improve the privacy of the adjacent dwelling. The **Council is requested** to consider verbal feedback from Cllr Pahlsson.

Application for Consideration

[0254/17/FUL](#) Land at Edgecumbe Road, Milton Abbot

Retrospective application for use of existing building as stables, wintering of sheep and storage of hay/straw/feed

Application for Information Only

[0242/17/CLP](#) Hill Park, Bradstone

Application for lawful development certificate for proposed construction of a garage

6. **Progress Reports**

To review and consider updates since the last meeting;

MACKPLAN

The **Council is requested** to consider suggestions for inclusion in the consultation/survey regarding issues concerning Milton Abbot.

Noticeboard – Chillaton

Following inspection by Mark Cousins it has been established that the noticeboard in Chillaton is beyond repair and requires replacement. A quotation for 'like for like' construction and fitting of a new noticeboard has been received in the sum of £627.00, which is considerably more cost effective than the purchase of a readymade one which is likely to exceed £1,000.

The **Council is requested** to consider:

- i) obtaining additional quotes on the same basis as that submitted by Mark Cousins
- ii) the submission of a Locality Grant application for the cost of replacement of the noticeboard

7. Financial Matters

Bank Reconciliation and Budget Monitor

Attached at Appendix A is a bank reconciliation and Appendix B is the budget monitor, both dated 17th February 2017.

Bank Transfer

The **Council is requested** to note the transfer of £500.00 from the Reserve Account, to cover the predicted shortfall in the Current Account of at least £226.37 and any payments in April, before the first half of the precept and the Council Tax Support Grant is received.

Prior to the transfer the balance of the Current Account, taking into consideration previously approved payments, stood at £232.79. Anticipated payments and the Clerk's Salary, up until the end of the current financial year, amount to:

Payee	Reason	Amount
Mrs E James/HMRC	Salary – February	£154.58
Mrs E James/HMRC	Salary – March	£154.58
Marystowe PCC	Hire 2014/15, 2015/16, 2016/17	£150.00
Total		£459.16

Payments

To note Clerk's pay on 28th February 2017, paid by BACS, the amount being £0.01 less than the actual salary amount as the Clerk was overpaid by this sum on 31st January:

- Mrs E James - £136.37
- HMRC – £18.20

Marystowe Hall Hire Invoices

The Council has not been invoiced for the hire of the hall in Marystowe since the spring of 2014 and invoices for the financial years' 2014/15, 2015/16 and 2016/17 have been received for payment:

Financial Year	No. of Occasions Hired	Invoiced
2014/15	3 (+ 1 already paid)	£ 45
2015/16	3	£ 45
2016/17	5 (includes hire on 5 th April 2017)	£ 75
Total invoiced		£165

It is **recommended that the Council** authorises payment of these invoices with the exception of the hire cost for 5th April 2017, which has yet to take place and falls within the 2017/18 financial year, the total therefore being £150.

VAT Claim

The Council is requested to note that a VAT Claim for the sum of £301.07, for all applicable invoices to date, has been submitted to HMRC.

8. Highways

Highway Community Enhancement Fund

Following publication of the Highway Community Enhancement Fund in local newsletters, a Chillaton parishioner has requested that the Council give due consideration to the improvement of the steep lane from Chillaton to Kelly and Milton Abbot, below Chillaton House by the creation of vehicle passing points. Suggested locations being an old disused gateway and in place of a large, dead, oak tree.

It is unlikely this would be considered within the remit of the Highway Community Enhancement Fund for which priority is being given to volunteer groups and has been identified as being;

'The intention of the fund is to support local communities to carry out maintenance works. This specifically relates to maintaining what is already there rather than adding additional assets to the network.'

However the **Council is requested** to consider:

- i) forwarding this request to Highways for their consideration
- ii) contacting the land owner or Highways regarding the 'dead' oak tree to ensure that it is not dangerous and likely to cause injury

Signposts

It has been reported by Cllr Tucker that there are missing or broken finger/direction signs at the following locations:

- Ramsdown Cross – the Milton Abbot sign is missing, and could be confusing for anyone following the road from Lifton. This is an old style traditional black and white cast post.
- Leigh Cross – the Endsleigh and Ford direction signs have recently broken off.

The **Council is requested** to consider reporting these to Highways and to advise of any other known locations of missing or damaged signs.

9. West Devon Mayoral Awards 2016/17:

The **Council is requested** to consider whether it wishes to nominate an individual, firm or organisation for recognition by way of a West Devon Mayoral Award, who:

- has done something particularly noteworthy within the Borough or
- has enhanced the reputation of the Borough on the national stage or,
- made a significant contribution to the conservation and protection of the natural environment of West Devon

There are three award categories:

- Under 18
- Over 18 or for an organisation
- Green award - The Award has been created to recognize and highlight the work done by individuals or groups who have made a significant contribution to the conservation and protection of the natural environment of West Devon. This includes work on carbon reduction schemes, environmental projects, recycling, sustainable energy projects, green transport project and community work promoting, carrying out or highlighting any of the above. If you know of a real 'green go getter' (individual or organisation) who deserves to be recognized for their contribution and hard work in West Devon to preserving our wonderful environment then please nominate them for this award.

The closing date for nominations is 3rd March 2017.

10. Annual Parish and Council Meetings

It is **recommended** that the **Council** agree the below timings for the Annual Parish and Council meetings to be held in May 2017:

Meeting	Location	Date	Commencement Time
Annual Chillaton Parish	Marystowe Hall	Wed 3 rd May	7pm
Annual Milton Abbot, Dunterton and Bradstone Parishes	Milton Abbot Village Hall	Thu 4 th May	7pm
Annual Council	Milton Abbot Village Hall	Thu 4 th May	7.15pm (approx.)
Ordinary Council	Milton Abbot Village Hall	Thu 4 th May	8pm (approx.)

11. Clerk's Request for Leave

The Council is requested to consider the Clerk's request for two weeks holiday beginning 7th August, which won't affect planned meetings of the Council.

12. Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

13. Dates of future meetings

5 th April 2017	Marystowe Church Hall
3 rd May 2017	Annual Parish Meeting for Chillaton in Marystowe Church Hall
4 th May 2017 (Thurs)	Annual Parish Meeting for Milton Abbot, Dunterton and Bradstone in Milton Abbot Village Hall followed by the Parish Council Annual and Ordinary Meetings
7 th June 2017	Marystowe Church Hall
5 th July 2017	Milton Abbot Village Hall
2 nd August 2017	Marystowe Church Hall
6 th September 2017	Milton Abbot Village Hall
4 th October 2017	Marystowe Church Hall
1 st November 2017	Milton Abbot Village Hall
6 th December 2017	Marystowe Church Hall
3 rd January 2018	Milton Abbot Village Hall

7th February 2018 Marystowe Church Hall
7th March 2018 Milton Abbot Village Hall
4th April 2018 Marystowe Church Hall
2nd May 2018 Annual Parish Meeting for Milton Abbot Dunterton and Bradstone in
 Milton Abbot Village Hall
3rd May 2018 (Thurs) Annual Parish Meeting for Chillaton - Marystowe Church Hall followed
 by the Parish Council Annual and Ordinary meetings

Note: All meetings are on Wednesdays at 7.30pm unless otherwise specified